

Student Interviews Planning Template

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| Learning Goal for the Team: | |
| <p>Step 1: Introducing student interviews to the team</p> <p>How will you introduce the idea of student interviews to the team?</p> <p>What readings or videos will you use?</p> <p>What discussion questions will you ask about the readings/videos?</p> | |
| <p>Step 2: Selecting task</p> <p>What task will you use?</p> <p>Why?</p> | |
| <p>Step 3: Practicing the interviews</p> <p>How and when will the team practice their interviewing skills?</p> <p>What facilitation questions will you ask after they practice interviewing one another?</p> | |
| <p>Step 4: Selecting students</p> <p>Which students will you interview?</p> <p>Why?</p> | |
| <p>Step 5: Conducting the interviews</p> <p>When will the interviews take place?</p> <p>Who will conduct them?</p> <p>Will you record them?</p> <p>What note-taking tools might you use?</p> | |
| <p>Step 6: Analyzing the interviews</p> <p>When will the team analyze the interviews?</p> <p>What guiding questions will you ask?</p> <p>How will you record the outcome of the analysis?</p> <p>What are your next steps for the team?</p> | |